

Building Compliance Notice and Fire Safety Management Plan

Fact Sheet for Service Providers

A Building Compliance Notice and Fire Safety Management Plan must accompany your Application for Registration of a Residential Service

About Building Compliance Notices:

A Building Compliance Notice must be issued by the local council where the premises is situated, within the previous 12 months, stating that the premises comply with the prescribed building requirements:

- MP 5.7 – Residential Services Building Standard of the Queensland Development Code
- If accommodating six or more residents, notification of compliance with MP 2.1 - Fire Safety in Budget Accommodation Buildings of the Queensland Development Code. Notification of compliance with MP 2.1 may be obtained by contacting either Queensland Fire and Emergency Service or your local council.

It is recommended that you check the area classifications / zones of the property with the local council to confirm you are able to operate a residential service at that location. A summary of building classifications can be found on the [Queensland Building and Construction Commission](#) website.

? For more information, about the Queensland Development Code (MP 5.7 and MP 2.1) visit the [Queensland Government](#) website.

? To find the contact details for your local council, visit the [Queensland Government](#) website.

About Fire Safety Management Plans:

A Fire Safety Management Plan must include information about:

- The premises
- The number of allowable occupants (for MP 5.7 and MP 2.1 if applicable)
- List of fire safety installations and equipment (including brand name and model number)
- Proposed maintenance schedule for fire safety installations and equipment
- Evacuation plans
- Proposed training programs for occupants and staff
- Building plans showing where all fire equipment is installed

? For more information visit the [Department of Communities, Housing and Digital Economy](#) website.

? For additional guidelines, checklists and a Fire Safety Management Plan template, visit the [Queensland Fire and Emergency Service](#) website.

? Your local council can also assist with the compliance assessment. To find the contact details for your local council, visit the [Queensland Government](#) website.



For more information

You can contact Regulatory Services on (07) 3013 2666



or email RegulatoryServices@chde.qld.gov.au



The *Residential Services (Accreditation) Act 2002* and the *Residential Services (Accreditation) Regulation 2018* are available at www.legislation.qld.gov.au

